**SEPnet Public Engagement Awards**For the purpose of the awards a research group is defined as a collection of academics, normally based within a single department at one of the SEPnet Partner or Associate Institutions, working in an emerging or established area of expertise. This should line up with how your institution defines a research group. Nominations must be received by midday on **Wednesday 18 October 2017**.

**Best embedding of PE within a Research Group Award**This award recognises a research group that has a well embedded culture of public engagement based on their research. Please use the [NCCPE’s Edge Tool](https://www.publicengagement.ac.uk/sites/default/files/publication/the_edge_tool.pdf) to help show the research group has a griping or embedded culture.

Good nominations will include evidence for three or more of the following:

* A clear strategy for public engagement activity with some form of formal oversight for delivery of the strategy.
* Co-ordinated group-wide public engagement activity rather than simply a collection of ad-hoc activity.
* Public Engagement champions within the group who support others to carry out public engagement activities.
* Staff and students are supported for accessing professional development, training and informal learning to develop their skills and knowledge of engagement.
* PE is rewarded & recognised in formal and informal ways.
* The research group has assessed need & committed resources to supporting a wide range of different publics to access its facilities and activities, and to systematically seek their involvement.

*There are no words limits, but forms should be kept to* ***three*** *sides.***1.1 Name of research group:**

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 **1.2 Institution of nominee:**

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 **1.3 Nominated by:**

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 **1.4 Contact E-mail:**

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 **1.5 Digital Signature \ Initials of Head of Department and Head of Group:**

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 **2.0 Please write a case for why your nominated research group has an embedded public engagement culture. Do include details and links any additional online content such as strategies, evidence of activities, evaluation reports and any other evidence that demonstrates an embedded culture.**

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Please return by email to outreach@sepnet.ac.uk